***High Wycombe Charter Trustees***

***Mayor’s Parlour, Wycombe Area Office, High Wycombe HP11 1BB***

*Town Clerk: Tel: 01494 421367 Secretary: Tel: 01494 475792*

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| ***Mayor 2024-2025:*** | ***Cllr. Nathan Thomas*** |  | ***Email:***  ***Nathan.Thomas@buckinghamshire.gov.uk*** |
| ***Town Clerk & Treasurer:*** | ***Mr Joe Bradshaw MVO*** |  | ***Email: Joe.Bradshaw1@buckinghamshire.gov.uk*** |
| ***Mayor's Secretary:*** | ***Miss. Sarah Martin*** |  | ***Email: Sarah.Martin@buckinghamshire.gov.uk*** |

**NOTES OF A MEETING OF THE STANDING SUB-COMMITTEE**

**HELD IN THE MAYOR’S PARLOUR**

**ON THURSDAY 18 JULY 2024**

**The meeting opened at 4pm.**

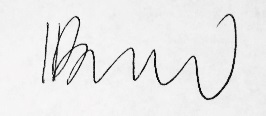
**Present:**

Cllrs: Nathan Thomas (Mayor), Tony Green (Deputy Mayor), Lesley Clarke OBE, Sarfaraz Raja and Paul Turner.

Mr Joe Bradshaw MVO was also present

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| **Min**  **Ref** | **Discussion** | **Actions** |
|  | The Mayor welcomed everyone to the meeting and thanked those present for attending. |  |
| 1. | **NOTES OF THE LAST MEETING**  The notes of the last meeting were recorded as a true record. |  |
| 2. | **MATTERS ARISING FROM THE LAST MEETING**  It was recommended that the election of Mayor of High Wycombe for the 2025/26 Mayoral Year that is scheduled for March 2025 be deferred until after the May 2025 council elections. The Town Clerk advised that Charter Trustees are required to hold their AGM within 3 weeks of the parent authority AGM. This would provide the Charter Trustees ample time to elect a Mayor. It was agreed to schedule a Charter Trustee meeting immediately after the Buckinghamshire Council AGM to elect a new Mayor. |  |
| 3. | **APOLOGIES**  The Town Clerk reported that he had received apologies from:  Cllr Mazamal Hussain  Cllr Arman Allam |  |
| 4. | **ELECTION OF CHAIRMAN OF STANDING SUB-COMMITTEE**  Charter Trustee Tony Green nominated Charter Trustee Paul Turner to be the Chairman and it was seconded by Charter Trustee Lesley Clarke; it was resolved that he became Chairman with immediate effect.  Charter Trustee Nathan Thomas nominated Charter Trustee Lesley Clarke to be Vice-Chairman and it was seconded by Charter Trustee Sarfaraz Raja; it was resolved that she became Vice-Chairman with immediate effect |  |
| 5. | **PLANS FOR THE MOVE OF THE MAYOR’S PARLOUR TO THE GUILDHALL**  The Town Clerk advised that he was still awaiting a reply from Charles Brocklehurst to have a meeting with him to discuss the concerns about the move raised to him by Charter Trustees. He advised that he was not aware of a confirmed date for the move but that the project was running at a great pace in order to spend the Future High Street funding ahead of the deadline date. The committee asked the Town Clerk to again write to Charles Brocklehurst and Dominic Barnes to advise that in their view a move to the Guildhall/Denmark Street will not work for the Charter Trustees. The Town Clerk advised that he is currently looking at repairing and restoring the historic furniture which belong to the Charter Trustees that are held in the Guildhall but that this would be held in abeyance until the outcome is known. However he advised that he would take forward the project of repairing the Mayor’s Chair that is stored in All Saints Church. |  |
| 6. | **NOMINATIONS FOR HONORARY FREEMEN/FREEWOMEN AND MAYOR’S MEDAL**  It was confirmed that nominations need to be considered at the November meeting of the Standing Sub-Committee prior to approval at a full meeting of Charter Trustees. It was agreed that the Town Clerk to send email to all Charter Trustees with guidance and nomination form with a deadline date of 31 October 2024. It was agreed that the matter be included in the agenda for the Charter Trustee meeting on 10 September and that Charter Trustees be encouraged to help identify potential nominations. It was agreed not to set a quota for numbers of nominations but to adhere to the strict guidance contained in the Charter Trustees handbook. The committee also requested that the Town Clerk makes contact with Bill Pollard to discuss his activity in support of the Charter Trustees. |  |
| 7. | **ANY OTHER BUSINEES**  The committee requested that the Town Clerk to draft wording for the award of the High Wycombe shield for inclusion in Charter Trustees Handbook.  The Chairman agreed to write to emails about 50th anniversary of Charter Trustees event on Sunday 8 September.2024 |  |
| 8. | **DATE OF NEXT MEETING**  It was agreed that a further meeting of the Standing Sub-Committee would be held in early 2024 to review nominations for Honorary Freemen/Freewomen and Mayor’s Medal candidates | Town Clerk to liaise with Mayor and Chairman of SsC to agree date. |

**The meeting closed at 6pm.**



**Joe Bradshaw**

**Clerk and Treasurer**

**to the High Wycombe Charter Trustees**

[**Joe.Bradshaw1@buckinghamshire.gov.uk**](mailto:Joe.Bradshaw1@buckinghamshire.gov.uk)

**Mobile: 07702-485133**